

CYNGOR CYMUNED LLANGERNYW MINUTES
7:30PM 23RD OCTOBER 2019 AT GWYTHERIN CENTRE

1 WELCOME AND APOLOGIES

1.1 Elen H Edwards (EHE) welcomed everyone.

1.2 Present: Ann Vaughan (AV), R. Emlyn Williams (REW), Diane Roberts (DR), Einir Williams (EW), Gwynfor Davies (GD), Garffild Ll Lewis (GLL), Mark Davies (MD) and Gwydion Jones (GJ)

1.3 Apologies: Clwyd Roberts (CR)

1.4 Absent: Gwyn Williams (GW)

Mark Davies was welcomed as a new Councillor.

2 DECLARATION OF INTEREST

EHE for 7.3 in relation to her employment.

3 MINUTES TO APPROVE 2ND OCTOBER 2019

EW proposed and AV seconded these to be correct.

8.1 correct to audit invoice for clarification.

4 MATTERS ARISING FROM 3) ABOVE

7.2: REW raised that the book for new councillors is in the cupboard in Llangernyw.

EW has contacted Lucy Steele in the County Council. Received sheet for new councillors but no need as the book is available.

EW to contact Arfon Parry to add Mark Davies as a Councillor on the website.

4 (8.2): GD informed that the date for the bank interview has been postponed until mid-November.

5.1: EW had been contacted by Meira Woosnam who had seen in July's minutes that the County Council would pay for re-locating the bench. It was in fact the Community Council who would bear the cost of re-locating, there had been a misunderstanding.

REW raised the issue of the old Council documents, discussed where to take them whether to Denbigh to be with the others already there or to Conwy. Discussed whether it would be a good idea to collect the documents from Denbigh and take them all to Conwy. Everything to go to the cupboard in Llangernyw until they go to the archives.

5 ENVIRONMENTAL AND ROAD MATTERS

5.1 Solar Bench: Discussed re-locating and the sites mentioned at last meeting. MD raised if the bench was to be located near the bus stop outside the school, that permission would be required from the highways department. EW had been to the Remembrance Garden and noted it to be shaded. EHE raised that the bench could be moved to Pandy Tudur or Gwytherin but decided that it would have maximum use in Llangernyw. Discussed obtaining prices from Kevin Roberts, Gareth Jones and Gareth Roberts for the work to re-locate to both sites (near the wall next to Tŷ'r Gôf and opposite the museum) before making a final decision. Decided that MD and DR would go to see the sites before going any further forward.

*GJ arrived at meeting during discussion.

6 PLANNING APPLICATIONS

6.1 0/46735: no objection, to support.

7 COUNCIL MATTERS

7.1 Council Rules: need to add update from Wales Government. EHE to deal with this, EHE, EW and GW to meet before next meeting.

7.2 Town and Community Council Forum: EHE reported following recent meeting that Conwy Council have provided figures for services e.g. toilets, parks etc in order that the Town and Community Councils take these over. The danger and threat if these councils do not take on the services then they would be lost to save the County Council money. GLL also reported that the County Council wants to project these services out to save money. A surgery will be held by the Council on 6th and 7th November for the Councils to discuss. GLL apologised he would not be able to attend. EHE had reserved between 5-6pm 7th November. DR and EW to attend on behalf of the Community Council. Discussed that the figures prepared by Conwy for the annual cost of these services to be very high and that the responsibility and insurance burden would fall on the Community Council.

EW to enquire with the insurance company whether parks etc is something the Community Council could insure.

Discussed in the future, the County Council may transfer duties such as hedge cutting etc to the Community Council.

7.3 Councillor Duties: changes needed as follows:

Chair: Clwyd Roberts

Check/deal with emails: EHE to carry on.

Receive correspondence, bills and filing: Chair

Arrange to display Agenda: Chair

Main contact for Planning Applications: CR

Book rooms for meetings: Gwytherin – EW, Llangernyw - DR and Pandy Tudur – GJ. EHE to set schedule for 2020 dates, EW, DR and GJ to arrange by next meeting.

Set monthly agenda: CR as Chair

Respond to any correspondence: All Councillors to deal as matters arise.

Pay bills and send: GD

VAT application: GD to discuss with Iona Edwards, Accountant for best way to proceed with this.

Pay in cheques into bank: REW

Monitory Secretary: EW

Cemeteries: REW, AV, CR a MD.

Prepare quarterly declaration on income and spending: DR

Cronfa Bro Cernyw: Everyone and Elwen Owen as administrator of Fund.

Minutes: Minutes Clerk (Enlli Vaughan)

Insurance: EW

Audit (Preparatory Work): DR & EHE

Enlli Vaughan to update the duties document (see appendix 1).

*Item for next meeting: prepare a calendar of important annual matters during the year the Council needs to deal with.

8 MONITORY MATTERS

8.1 Bank mandate: no update by EW this month.

9 COUNTY COUNCILLOR'S REPORT

GLL reported that he has not received a response from Mrs Macceson-Sandbach about yr Hen Efail.

He discussed that there is a project in hand to set up a business forum for the area by Hiraethog steering group for small and medium sized businesses to socialise and share ideas etc. The initial meeting to find out how much interest is in such a forum will be held at Cerrigydrudion on 28th November. GLL will send more information about this soon.

EW asked whether the Council are going to arrange drop in sessions for the public including GLL as County Councillor. Discussed that this would be a good idea for February/March 2020. This would also be an opportunity for services like the Police and Fire Service etc to share information also. Also an opportunity for the public to tell the Councillors what they expect of the Community Council and also to meet their Councillors etc.

*To discuss again next month – on next agenda.

10 BILLS

10.1 D Evans Cilowen for cutting grass in the cemetery £150. Paid.

10.2 Canolfan Gwytherin: £48. Paid.

10.3 Water bill: £12.66. Paid.

10.4 Enlli's wages: £63.13. Paid.

GD asked whether bills that are received on emails need to be printed for audit purposes. Decided to create a new folder to store these in the email account in case they are required for future.

REW has invoice book for cemeteries.

DR had prepared Spending Budget for Llangernyw Community Council 2019-2020 for Councillors to review. Discussed the document, nothing stood out to note. £15,668.66 in the bank at the end of September. Thanked DR for her thorough work in preparing the document.

11 LOCAL MATTERS

EW had put posters in the advertisement boards and in the Gadlas about the skips for Pandy and Gwytherin.

AV raised that a member of the public had mentioned that dog excrement is being left in bags near the bin in the park in Llangernyw.

Correspondence had been posted to homes in the community by Nextdoor Llangernyw. To encourage people to ignore this as it looks like scam. EHE to refer this to Trading Standards.

MD speeding in Llangernyw. Asked whether it was possible to reduce the speed limit to 20mph near the school. GLL advised that unfortunately there is not enough evidence that would support or allow changing the limit. Welsh Government nearing implementing changing the limits across Wales to 20mph outside schools. Discussion to use Council money to put signs up in the village. Fake policeman also discussed.

DR thanks for strimming the grass on the pavements in Llangernyw.

EW had received correspondence from Urdd Gobaith Cymru asking for money, decided not to give as the Council supports a lot of local causes. Also correspondence from SLCC, no purpose joining at the time being.

GD had received £12 into bank account from Commonwealth War Graves.

12 NEXT MEETING

27th November 2019

Meeting concluded 9:25pm

Minutes taken by Enlli Vaughan

Cronfa Bro Cernyw Rules: EHE raised this at the end of meeting. Updated last in 2013, updated again now as follows:

Change 3): date to be decided by the committee.

Remove 4) as another bank account has been set up.

8) Remove Newsletter.

9) Correct Cernyw.

10) Change Clerk to Administrator of Fund.

REW had received an application from Sewing Class, had received a cheque from Cronfa Bro Cernyw but date to present cheque had passed, asked if they could have a new cheque. This was approved, to request the old cheque back first before preparing a new one.

Appendix 1**COUNCILLORS' DUTIES**

As agreed during Llangernyw Community Council's meeting on 23rd October 2019 (item 7.3 in the minutes)

Duty	Councillor responsible for duty
Monitor Council's email account (cyngorcymunedllangernyw@gmail.com)	Elen Hâf Edwards
Receive correspondence and bills and file the information.	Chair
Arrange for copies of Agenda to be displayed on advertisement boards in the three wards.	Chair
Main contact for Planning Applications	Clwyd Roberts
Book room for Council's meetings.	Einir Williams (Gwytherin) Diane Roberts (Llangernyw) Gwydion Jones (Pandy Tudur)
Set Agenda. Share agenda on email with councillors together with last meeting's minutes.	Chair
Respond to correspondence on behalf of Council	ALL COUNCILLORS
Pay bills and send. Make VAT claim.	Gwynfor Davies
Pay cheques into bank	Emlyn Williams
Cemeteries: <ul style="list-style-type: none"> • Main contact • Burials Register • Burial fee from undertakers 	<u>Cemeteries Committee</u> – Emlyn Williams (Main contact) Ann Vaughan Clwyd Roberts Mark Davies
Prepare quarterly statement of income and expenditure	Diane Roberts
Cronfa Bro Cernyw	EVERYONE and Elwen Owen as Administrator of Fund
Minutes: <ul style="list-style-type: none"> • Take minutes during meeting • Type minutes • Arrange to have them translated • Arrange for them to go on the website once approved by Community Council. 	Enlli Vaughan (Minutes Clerk)