

LLANGERNYW COMMUNITY COUNCIL
CYNGOR CYMUNED LLANGERNYW

A meeting of the Community Council was held on May the 23rd 2018 at 7.30pm in Gwytherin Community Centre

1. Welcome and Apologies: No apologies:

Present: Gwyn Williams (Chairman) Diane Roberts, Emlyn Williams, Gwynfor Davies, Ann Vaughan, Elen Edwards, Clwyd Roberts, Einir Williams,

County Councillor - Garffild Lloyd Lewis.

Garffild agreed to record the meeting in the Clerk's absence.

2. Declaration of Interest: Ann Vaughan Item Number 9

The Chairman explained that there would be a presentation later on in the agenda from Conwy County Council's Community Wellbeing Officer, however as Meirion Owen had arrived earlier than expected, it would be appropriate to amend the agenda and start with the presentation.

Agenda Item Number 8, (Meirion Owen approached us at the start of the meeting then he addressed the council and we proceeded with the meeting).

Meirion Owen's presentation- main points:

- He will be working closely with rural and urban communities to arrange activities for residents that are housebound suffering with illnesses or residents living on their own etc.
- The finance is shared between Betsi Cadwaladr Health Board and Conwy Council
- The aim is to intertwine Health and Social Care work
- Also work alongside charities to support communities and offer support to vulnerable individuals
- Next month there will be a new officer for the benefit of voluntary organisations – to co-ordinate the organisations' work and offer new opportunities for more volunteers as well as arrange training for them.
- Meirion will be conducting an audit of what is currently available in the area, what activities are being offered here, how much voluntary work is being done, what needs promoting, help to learn new skills etc
- He mentioned a questionnaire to be completed by local people to try and measure the area's needs – what are the barriers, what kind of support is needed?
- He said that there is a specific website 'Dewis'.

There was a discussion at the end of the presentation:

Gwyn: Has visited 'Menshed' charity in Colwyn Bay and mentioned their effective work, as well as the advantages and support for those who are suffering.

Elen: Keen to work with Meirion to avoid doubling their efforts and wasting time. She also said that carers need help and support too.

Ann: Said that it's difficult to get officers and volunteers for most organisations and bodies in rural areas at the moment.

Einir: It's the same people, the same names that support the communities and that are responsible for doing everything.

Meirion: It's possible to offer help to volunteers, arrange training and the feedback from the questionnaires will show the area's needs.

The councillors thanked Meirion for his presentation.

Agenda:

3. Minutes of Meeting held on April the 25th Confirmed as being correct

4. Matters arising:

Einir: On point 7.3, hasn't been completed yet regarding creating a job advert for a new Clerk, containing the new wage. She also said that there was a slight mistake with the wage being £10 and that we need to follow the NALC rules and set a level of £10.10

Emlyn: Emlyn agreed to arrange for the Clerk's job advert to be advertised in the Gadlas, the Odyn and the Pentan. 8 hours of work for £10.10 per hour.

Elen: Elen said a meeting of the Council Clerks will be in Glasdir at the beginning of June and the matter regarding the shortage of clerks will be discussed there too.

Clwyd: Said that complaints had been received regarding the twlc stile and footpath. He said that Vicky (?) mentioned that gates and material could be requested from the County Council. A pig gate that closes on its own needs to be put in place. Clwyd agreed to contact Vicky to ask for permission to proceed with the work.

Ann: Number 19 the Memorial Garden. The garden needs to be cleared and renovated (GL has already contacted the County Council to inform them of this). Gwyn said that there is a similar problem in Gwytherin.

The minutes were agreed as being correct. (Proposed by Clwyd, seconded by Emlyn)

5. Roads and the Environment:

The road in the middle of Llangernyw and the middle of Gwytherin will be closed soon to install water pipes.

6. Planning Applications:

6.1 Tan y Fron, Pentre Isa. (Clwyd has read it – no further comments)

6.2 It was asked if it was possible to see the planning applications on the Internet? If so, would it make sense for the meetings to be held in Llangernyw as there is a Broadband connection there? Following a discussion, it was agreed that the council would keep to the usual order of varying the meeting locations, unless there are special circumstances.

7. One Voice Wales Meeting

Diane's verbal report – main points:

- A Language Scheme template is available for any organisations wishing to change or amend their Language schemes.
- A review regarding the Community and Town Councils' work was carried out and the first draft of the report will be published soon
- Community and Town Councillors' allowance will increase to £150 and it's up to the individuals if they accept this or not. (Elen proposed including the matter on the agenda to be discussed in the next Council meeting).
Einir said the matter was included on the neon agenda too.
- Data Protection – Diane had intended to go on the course, but there were no spaces left this time. She has asked for new dates and is awaiting a reply from One Voice Wales. (Gwynfor will ensure that the council hadn't paid for Diane's course).
- NALC has published a document on the Internet referring to the Community Councils' work (regarding Data Protection) e.g. that a password is needed for the Council's computer. It was agreed that this would be arranged.
- The Internal Auditors expected that all Community and Town Councillors' e-mail was displayed on the Councils' websites. (Elen explained that permission was needed if material was to be shared with forums and external bodies but said there was no problem if it was regarding work).
- David Allen from North Wales Police presented a presentation to One Voice, and he referred to several problems in the rural areas – dogs running freely, dogs killing sheep, badger baiting, problems with pollution and slurry, animals being stolen etc. North Wales Police's good practice regarding matters involving the rural areas were praised throughout Wales.

8. Meirion Owen, Wellbeing Officer from Conwy Council

(Meirion contributed at the start of the meeting, as mentioned above)

9. Llangernyw Toilets:

Community Council – debt of £500 to Bro Cernyw Fund. They agreed to pay.

10. Financial Recognition Panel:

There was a discussion regarding the permission to receive a recognition of £150. Overall, everyone was against receiving the recognition. Ann proposed objecting to the proposal and this was seconded by Einir and was then agreed unanimously (8 members). Two members were absent, and they have the right to accept the proposal if they wish.

11. The Clerk's Post:

Emlyn mentioned presenting a gift to Elwen as recognition for her work. Following a discussion, it was agreed to arrange the gift by September.

10.1 Back-payments. Elwen had sent a formal note requesting the money owed to her as well as costs.

10.2 Gwynfor will need to check what recognition Elwen had received previously. Diane confirmed that Elwen had received £350 18.01.2016, and then 14.12.2016. It was agreed to pay her another £350, from the fund in 2018.

10.3 The Council had received a note of resignation from Elwen 10/01/18. The resignation was accepted formally and unanimously. Einir will send Iona Edwards the spreadsheet with the most recent figures.

It was noted that the Bank mandate would need to be changed as soon as possible.

Elen: Wanted to know who would administer Bro Cernyw's Fund as Elwen was resigning. For the time being, application forms will be sent to the Community Council.

Diane: No bill was received for One Voice Wales membership as of yet and she had e-mailed asking for an accrual for the balance-sheet for now, until the payment has been made.

12. Balance-sheet:

Diane explained the balance-sheet – she said that some costs hadn't been processed through the bank account yet, so some columns show overspending in some areas and underspending in other areas. A formal balance-sheet will be

presented in the next meeting, that will contain Elwen's payment and One Voice's accrual.

Gwynfor needs to check if there are any signed cheques under the old Banks mandate and Diane agreed that the Bank itself needs to check the dates on the cheques.

The balance-sheet was accepted.

13. Bro Cernyw Fund's Constitution:

Ann: Has received questions from residents regarding how money is distributed and spent and has asked for advice on how to respond?

Clwyd: Simple matter – people need to submit a formal application on an appropriate form.

Gwynfor: People don't submit applications as much these days.

Gwyn: Everyone needs to be reminded that people receive a contribution – not whole grants.

Diane: Said that a constitution exists and was amended some years back, she said they contain criteria to ensure that it's fair and liable.

Ann: Proposed that we should arrange a night to take another look at the constitution. Gwynfor agreed to cast an eye over the guidelines and constitution to ensure the council complies with the terms.

Clwyd: Asked for a copy of the constitution via e-mail so that everyone can read it before the next meeting.

14. Language Scheme:

Diane has already mentioned that a new Language Scheme template is available.

Ann: A session the same time as the meeting regarding the constitution is needed too to modify the Language Scheme.

Diane: All policies need to be amended and renewed at some point.

15. Llangernyw's Dog Waste Bins:

Ann said that there should be more dog waste bins in the village. Garffild said he had been sending letters to the Council on behalf of Gwytherin residents for months to ask for more bins. However, there are problems regarding the cost of

the bins and the cost of collecting the contents. Ann agreed to submit an application to the Council.

16. Conwy Cynhaliol:

There was a discussion regarding the best locations in the village to set out furniture. If they are available for free, then they should be requested – but there might be some costs to set them up. This is an opportunity to obtain furniture for all 3 villages. Einir will be enquiring further about the scheme and the members will need to discuss further and list potential locations and the different types of furniture.

Ann: Proposed asking for 2 benches – possibly for the Memorial Garden.

17. Community Skips:

Ann: Mentioned the lorry that didn't arrive because of mechanical problems. Workers had arrived to clear up and new dates were arranged for the 3 villages.

18. Notice Boards:

It was mentioned that the board near the Bus station needs to be cleared and re-stained. Emlyn proposed obtaining a cost locally for the work. Clwyd proposed arranging for notice boards in all three villages to be stained.

It was also noted that the Bus station at the bottom of Allt Cefn Coch needs to be painted and cleared. Garffild was asked to contact the County Council to undertake the work.

19. The Council's Procedures:

Diane: Related to the Financial Audit, financial information needs to be placed on the villages' noticeboards. Also submit the accounts to the auditors and give a public notice.

Annual Meeting. The next meeting will also be an Annual Meeting and it was also agreed to invite a guest speaker to discuss Conwy Cynhaliol's furniture scheme.

Einir: Emphasised that there should be robust procedures in place and that dates should be set beforehand.

Ann: Proposed that a 'spreadsheet' should be drawn up for the year with main meeting dates and the main points of the following year.

20. Correspondence:

Llangernyw Environment – Photos of members of Merched y Wawr collecting rubbish.

PCSO – notifying that there is a Community Police Officer in Llanrwst. Gwyn to arrange that she comes to a Council meeting to introduce herself and discuss her work.

GDPR templates to be completed – and training needed.

21. Bills:

Diane: The Council's Insurance needs to be paid £348

It was agreed that it should be paid. We have a confirmation from One Voice Wales that we are allowed to pay urgent bills by asking the previous Clerk to sign the cheques.

Translation bill – agreed to be paid. Total of £293.95

22. Local Matters:

Gwynfor: holes in the road between Wenlli and Pantyrhedyn. Garffild to contact the County Council.

Gwyn: Back road by Singrig – holes in the road and the road has started to sink.
Garffild to contact the County Council

Ann: Conwy villages Award. We have registered, and the judging will commence in June. Also 2018-06-18 newsletter needs to be arranged.

Emlyn: Street lights near Tan y Bryn need to be fixed. Garffild to contact the County Council.

Rubbish bin near the cemetery's gate hasn't been emptied. Garffild to contact the County Council.

22. Date and location of the next meeting:

Council Meeting and Annual Meeting

27th of June

Bro Cernyw Community Centre (so that we can use the internet.)

Confirmed as correct –

Signed Date