

Llangernyw Community Council Minutes

Wednesday April 25th 2018 at the Bro Cernyw Centre at 7:30pm

1) Welcome - Gwyn Williams (GW) Chairman

Apologies: Elen Haf Edwards (EHE), Gwydion Jones (GJ)

Present: Garffild Lloyd Williams (GLW), Einir Williams (EW), Diane Roberts (DR), Emlyn Williams (REW), Gwynfor Davies (GD), Ann Vaughan (AV), Gerallt Evans (GE) Clwyd Roberts (CR)

2) Declarations of interest:

GLW and EW regarding Item 6 (Cefn Ffynnon planning application), AV regarding Item 16.

3) Minutes of the meeting held on March 20th 2018

It was agreed that the minutes were correct. Proposal by DR, REW seconded the proposal.

4) Matters arising from the minutes of the meeting held on March 20th 2018

- Overgrown flowers on the path near Tŷ'r Gof have been cut (AV)
- Stile near Twlc Llangernyw, dog walkers have cut the wire fence. Site visit required. GW to arrange.
- Meirion Owen is able to attend the next Community Council meeting on Wednesday May 23rd (AV)

5) Environmental and Road Matters

Hafod Bach Bridge - the Council have agreed to repair the road in two parts rather than closing the road as initially intended. This will mean traffic lights for several weeks but it was agreed that this was preferable to closing the road completely.

It was noted that GLW and EHE have done a lot of background work discussing with the Council in order to avoid closing the A548 road completely. The Chairman (GW) thanked them for their endeavours.

6) Planning Applications

The internet connection 'Am Ddim Conwy Free' was used in the Centre to look at the planning applications on the 'Planning Applications Explorer' on Conwy Council's website.

- Application 0/045045, Cefn Ffynnon - (GLE) and (EW) left the discussion. All members supportive of the application based on the Council's ethos to support young people's initiatives in the area to encourage them to stay locally.
- Application 0/044970, Esgair Eithin and Pen Gloddfa - Non Davies came to address the Council for 3 minutes on the background of the application, and their intention to save a historic building from becoming a ruin through renovation works, as part of their plans to establish a cabin holiday site as a diversification project. Tom Davies will undertake the stonemasonry work on Pen Gloddfa itself.

The Chairman thanked Non Davies for her address. Following the address, Non and Tom Davies left the meeting.

The members were unanimously in favour of the development. The Council's observations were that they were supportive of a local family's effort in a development that will boost rural economy whilst using local craft skills in the process.

7) Matters regarding the Clerk's position

7.1 EW has asked Elwen to present her official resignation to the Council

7.2 EW has asked Elwen to make an official request to the Council for the back payment indebted to her by the Council. It was discussed to arrange some sort of acknowledgement for her. This to be included on next meeting's agenda.

7.3 EW reported on the Clerk's salary in other Community Councils. It was noted that a similar council to Llangernyw Council pays a salary of £10 per hour to the clerk. Penmaenmawr Town Council were offering to pay £15 per hour for a temporary clerk recently.

It was decided that the salary offered by Llangernyw Community Council needs to be raised in a bid to attract candidates for the clerk's position. It was proposed to re-advertise the position on the basis that the salary is £10 per hour for 8 hours a week with an initial trial period of 3 months. Proposal by GD, CR seconding the proposal.

It was noted that enquiries need to be made about offering a pension to the new Clerk in line with the new legislation.

The post will be advertised in the Gadlas and other local newspapers.

7.5 GD has made enquiries with the bank regarding changing the mandate, because Elwen's name as the Clerk needs to be removed and at the same time Ian Griffiths' name should also be removed. Process to be completed online. GD was concerned that the Council have received several bills that haven't yet been paid due to the Council being unsure of their situation in terms of signing cheques. EW has asked One Voice Wales on behalf of the Council whether the Clerk needed to sign and how were we to do so without a Clerk in position. A response was

received by e-mail confirming that Elwen could sign cheques during the emergency period but the Council needed to ensure that GD be noted as 'Financial Officer' on the mandate as soon as possible. GD will do this and will ask EHE for assistance with the online process.

7.6 EW explained that the Council had received an e-mail from the accountant asking whether the Payroll for the Clerk needed to be closed as a result of Elwen's resignation. It was decided to inform the accountant that it should be kept open for the back payment, and because we're hoping to employ a new Clerk.

EW e-mailed Mari Lloyd, an accountant at Iona Edwards, informing her of this during the meeting.

8) Financial Matters

8.1 Elwen receives the balance sheet at present, need to change this so that GD receives it. GD will arrange this as the bank Mandate is changed.

8.2 DR and GD will work together to prepare for the Annual Audit.

9) Independent Remuneration Panel - Llangernyw Community Council's members' perspective.

It was decided to defer this item to the next meeting's agenda on the basis that a few things were still unclear.

10) Bro Cernyw Fund Grants

10.1 Need to get the constitution from Elwen.

10.2 EW has asked Elwen to submit a request for payment for her work in administering the Fund.

11) Proposals for One Voice Wales' Annual General Meeting.

11.1 Problems in Recruiting Clerks - Based on the difficulty the Community Council has experienced trying to employ a new Clerk, this question needs to be raised as it seems to be a wider problem within Rural Councils.

11.2 Remuneration for Councillors - many questions have been raised about this and elements of it remain to be unclear, therefore the Council have decided to choose this as a second question to propose.

EW to present both questions to One Voice Wales together with the reasoning behind the questions.

12) Review of the Electoral Arrangements for Conwy County Borough - draft proposals.

GW and REW have tried to read through this document and have made some progress, but wish for it to be deferred to next meeting's agenda in order to have more time to read it.

13) Donation for the Dyffryn Conwy Chaired Eisteddfod

GD has seen that £30 was previously given as a donation to this Eisteddfod, the same amount will be given this year.

14) Community Skips

AV has arranged the skips in all three villages. A note has been included under every village's section in the Gadlas to notify people.

15) Language Policy

Need to review the Council's policy on the language template. DR noted it was a good opportunity to review the Council's other policies too.

Defer this to the next meeting to have a further discussion when EHE will be present.

16) Llangernyw Toilets and Local Toilets Strategies Consultation

AV noted that Non Davies has completed a Consultation form on behalf of Menter Bro Cernyw Cyf in response to this consultation.

GD enquired about the electricity generated from the Llangernyw Toilets solar panels, where does the money go? Need to look into this to make sure Menter Bro Cernyw receives the tariff.

AV to e-mail Steve Teale once more.

17) Correspondence

- **CVSC EW** to complete the forms to rejoin CVSC and send them forward to GD to include a cheque.
- **CVSC GDPR course** DR to attend the GDPR course in Glasdir Llanrwst on June the 18th representing the Council. GD to send a cheque to pay for this and pay for rejoining.
- **Conwy Cynhaliol** E-mail received from Meira Woosnam about the opportunity to fund furniture made of renewable materials to be situated in public spaces.
- **Villages in Wales Award** Application form has been sent to the Council. AV has taken the form to consider applying in Llangernyw's name. The details to be sent to the Chair (Pandy Tudur) and Emlyn Williams (Gwytherin).

18) Bills

To be paid: Gwytherin Community Centre £36, D Evans £400, Welsh Water £19.15, JK & EA Roberts £1840, CVSC £15 and £35 (Membership and GDPR course).

19) Local Matters

- Dôl Bach foot bridge, needs to be restored (GD)
- The Memorial Garden in Llangernyw is untidy. AV has contacted the Council and they will visit. The benches need to be replaced.
- AV noted she had been asking whether Conwy Council are filling the flower pots that belong to the Council this year. The Gardening Club fill the one's that belong to the Community Council.

20) Next committee: 23rd of May in Gwytherin at 7:30pm

The meeting came to an end at 10:35pm

*The fact that the Internet is available during the meeting is very useful and saves time in terms of being able to look at the Planning Explorer. Many members of the Council don't have adequate connection to the Internet at home therefore must study planning applications during the meeting.

Minutes by Einir Williams

25th April 2018

Items to be included on the agenda for May 23rd 2018

Agenda for May 2018

- Annual General Meeting - elect officers
- Meirion Owen
- Report from the One Voice Wales meeting DR
- 7.1 Clerk's Resignation
- 7.2 Clerk's Back Payment
- 7.2i Arrange an evening to thank Elwen
- 8. Bank Balance Sheet GD
- 9. Independent Remuneration Panel for Wales - Llangernyw Community Council's members' perspective.
- 10. Bro Cernyw Fund Constitution
- 12. Review of the Electoral Arrangements for Conwy County Borough - draft proposals.
- 15. Language Policy EHE
- Councils' procedures - Financial audit, annual general meeting etc. DR, EHE and EW
- Payment for Llangernyw toilets from 2017/18

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